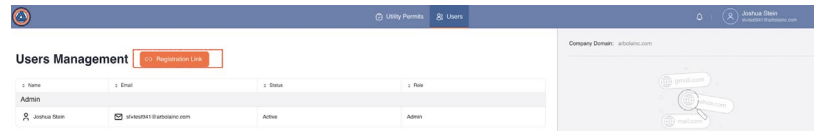




Utility Company User Management

The Utility Company admin can add, update, and remove any user from their company account.

1. The utility admin will have a Registration Link that they can provide to their employees and consultants.



2. The employee/consultant will have to register to access permit details and submit new permit applications.

Permit Portal
User Registration

Are you a Consultant working on behalf of MNF Construction? *

Company Name

First Name * Last Name *

Email *

[Already have an account?](#)

3. If the registration is for a consultant, they will have to Download the Applicant Authorization for Agent form, have all parties sign it, and then upload it.

Permit Portal
User Registration

Are you a Consultant working on behalf of MNF Construction? *

Please download the 'Applicant Authorization for Agent' form attached below. Once it has been fully executed by all parties, kindly upload the completed document using the field provided.

Applicant Authorization for Agent

Upload Signed File*

Company Name

[Already have an account?](#)



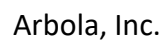
Utility Company User Management

5. The utility company employee will receive a welcome email to the EUS Web Portal with a link to the portal, where they will initially have to create a new password.



User Registration

Thank you for registration! Setup your password once you receive a registration email





Utility Company User Management

6. Once the password is created, the user will be directed to their portal page where they will have access to all their permit records.



7. The utility company admin will have the ability to manage all users under the company/account record.

Users Management [Registration Link](#)

Name	Email	Status	Role
Admin			
Joshua Stein	sf+test941@arbola-inc.com	Active	Admin
Employee			
Terry Balboa	sf+test942@arbola-inc.com	Active	Employee

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